

# Standard Operating Procedures

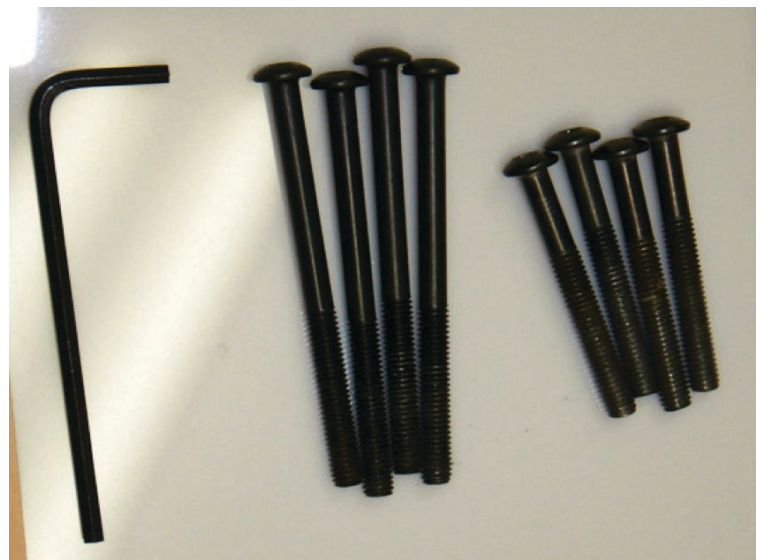
How to assemble a digital sign floor stand.

Please follow the following instructions to assemble a digital sign floor stand.

This is the digital sign floor stand unassembled.



These are the bolts and Allan key required.



This bracket goes into the holes with the bolts provided.



This is the back of the piece that stands vertically.



Notice the ports for cabling to run up the inside of the stand - these ports face inside.



A photo of the cables being run up inside the stand.



This is the back of the top part of the stand – which will face away from the screen



This mechanism allows for adjustment of the height of the stand. Pull the knob and slide the pole up – usually three or four holes will be enough.



This is the screen in the box. Please keep all of the foam pieces and the screen slip for re – packaging.



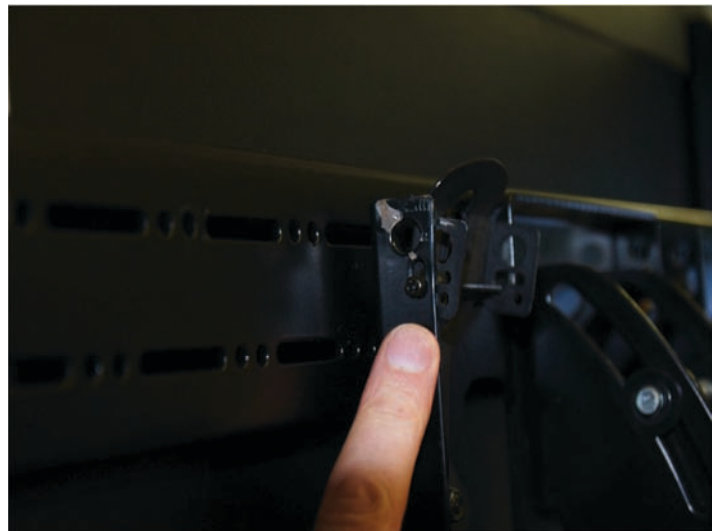
The bracket is pre-mounted onto the screen and you simply slip the bolt heads into the matching stand holes.





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This is the locking mechanism for the floor stand in the unlocked position. Notice that the screw is closer to the bottom of the stand and that the flange is at a 45 degree angle.



This is the screen in the locked position. The screw is closer to the top of the stand and the flange is at a 90 degree angle.



The screen mounted onto the stand.



The power cord comes out the top port from inside the stand and plugs into the power port in the rear of the screen.



Insert the USB key in the back of the screen as shown here.



The rocket stick goes right next to the USB key.



Please ensure the power cord is plugged in to a 110V outlet and the power button is on for the digital sign unit.